

**REGULAR MEETING OF THE TOWN BOARD  
OF THE TOWN OF NEW HARTFORD, NEW YORK  
HELD AT BUTLER MEMORIAL HALL, NEW HARTFORD, NY, ON  
WEDNESDAY, SEPTEMBER 5, 2018, AT 6:00 P.M.**

Town Supervisor Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

**TOWN BOARD MEMBERS PRESENT:**

Councilman James M. Messa  
Councilman Philip S. Cittadino  
Councilman David M. Reynolds  
Councilman Richard B. Woodland, Jr.  
Supervisor Paul A. Miscione

**OTHER TOWN OFFICIALS/EMPLOYEES PRESENT:**

Assessor Darlene Abbatecola  
Director of Finance Daniel T. Dreimiller  
Highway/Sewer Superintendent Richard C. Sherman  
Human Resource Officer Barbara Schwenzfeier  
Police Chief Michael S. Inserra  
Town Attorney Herbert J. Cully  
Town Clerk Gail Wolanin Young

Thereafter, a quorum was declared present for the transaction of business.

**PUBLIC HEARING**

6:01 P.M.                      Local Law Introductory "G" of 2018  
    Zone Map Amendment

Town Supervisor Miscione opened the Public Hearing at 6:01 P.M., in the matter of Local Law Introductory "G" of 2018. [The Town Clerk had available copies of the proposed local law, the Notice of Public Hearing, Affidavit of Posting, Proof of Publication in The Observer Dispatch, and responses/recommendations from the Oneida County and New Hartford Town Planning Boards, and New York State Department of Transportation (SEQR).]

The Town Attorney referred to the July 11 and August 15, 2018 Town Board minutes where this proposed law, if adopted, would approve the rezoning of a .4 acre parcel at 4343 Middle Settlement Road from Institutional (I) to Manufacturing (M). Special Metals recently purchased this property (Tax Map No. 328.000-2-36) and would like to have the zoning classification changed to Manufacturing, the same as Special Metals adjoining 112 acres.

REGULAR TOWN BOARD MEETING

September 5, 2018

Page 2 of 15

The Town Supervisor inquired if anyone present wished to speak in the matter. Those present in favor of the proposed rezoning were Doreen Simmons, Counsel for Special Metals Corporation, and Michael Guziec, Environmental Health and Safety Manager for Special Metals Corporation.

There being no one further to speak in the matter, the Public Hearing was declared closed at 6:04 P.M.

Thereafter, Councilman Woodland moved that Local Law Introductory "G" of 2018, be adopted as Local Law No. Six of 2018, in the following format; seconded by Councilman Cittadino:

Town of New Hartford, NY  
Local Law No. Six of 2018

A Local Law to amend the Code of the Town of New Hartford, Chapter 118 thereof entitled ZONING, and map coincidental thereto, as it pertains to property fronting Middle Settlement Road (aka New York State Route 5B), a description of which is set forth in Section 2, and changing the designation of property from Institutional District (I) to Manufacturing District (M).

BE IT ENACTED by the Town Board of the Town of New Hartford as follows:

SECTION 1. Chapter 118 of the Code of the Town of New Hartford, Section 118-17, and particularly the map coincidental thereto and made a part thereof, is hereby amended as follows:

Section 118-17. Zoning Map.  
Zoning map of 2014

(Change the designation of approximately .4 acres, more or less, (100 feet by 235 feet), identified as tax Map Parcel No. 328.000-2-36, owned by Ralph and Olga Grandinette, 4343 Middle Settlement Road, New Hartford (New York State Route 5B), from Institutional District (I) to Manufacturing District (M).

SECTION 2. The boundaries and description of said district are as follows:

ALL THAT TRACT, PIECE OR PARCEL OF LAND situate within the Town of New Hartford, County of Oneida and State of New York, as shown on the map entitled "Property Map showing lands to be conveyed to Special Metals Corporation", dated June 11, 2018, prepared by Emrich Land Surveying, PLLC; said parcel more particularly described as follows:

REGULAR TOWN BOARD MEETING

September 5, 2018

Page 3 of 15

BEGINNING at a concrete monument located at its intersection with the division line between the herein described property on the west and the property of SAES Smart Materials Inc. (reputed owners) on the east and the division line between SAES Smart Materials (reputed owner) on the north and the lands appropriated by the State of New Hartford for highway purposes (NYSDOT Map 9; Parcel 10), being the northerly highway boundary of Clinton Forks-Middle Settlement Highway (S.H. No. 54-2) a/k/a Middle Settlement Road, on the south;

Thence South 08 deg. 50'05" West, along the westerly highway boundary, a distance of 25.17 feet to a point; said point formerly marked by a concrete monument, being the southwest corner of aforementioned lands appropriated by the State of New York for highway purposes (NYSDOT Map 9; Parcel 10);

Thence South 78 deg. 18' 45" West, along said highway boundary of Clinton Forks-Middle Settlement Highway (S.H. No. 4-2) a/k/a Middle Settlement Road, a distance of 100.00 feet to a point; said point located as the intersection of the last mentioned course with the division line between the herein described property on the east and the property of Special Metals Corporation (reputed owner), as described in Deed Instrument Number 2014-002731, on the west;

Thence North 08 deg 50.' 45" East, along the last mentioned division line, a distance of 233.07 feet to a point; said point located at the intersection of the last mentioned division line with the aforementioned division line between the herein described property on the south and that property of Special Metals Corporation (reputed owner), on the north;

Thence South 81 deg. 09' 15" East, along the last mentioned division line, a distance of 93.61 feet to a point; said point located at the intersection of the las mentioned division line with the division line between the herein described property on the west and the property of SAES Smart Materials, Inc. (reputed owner) on the east;

Thence South 08 deg' 50' 05" West, along the last mentioned division line, a distance of 174.83 feet to the point of beginning.

SECTION 3. All other provisions of Chapter 118 of the Code of the Town of New Hartford, and amendments thereto, are hereby affirmed except to the extent that this Local Law shall modify or amend.

SECTION 4. This Local Law shall become effective immediately upon its filing in the Office of the Secretary of State.

A roll call vote ensued:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

This Resolution was declared unanimously carried and duly **ADOPTED**.

### **PUBLIC HEARING**

6:04 PM      Local Law Introductory “F” of 2018  
Zoning Text Amendment (Fees)

The Town Supervisor open the Public Hearing at 6:04 P.M., in the matter of Local Law Introductory “F” of 2018. [The Town Clerk had available copies of the proposed local law, the Notice of Public Hearing, Affidavit of Posting, and Proof of Publication in The Observer Dispatch, along with the recommendation from the Oneida County Planning Department.]

The Town Attorney explained that the Local Law Introductory, if adopted, would amend certain fees in the Town Code, Chapter 118 ZONING, Section 118-140. C. Fee Schedule. This would include new fee types and also increases in certain existing fees.

The Town Supervisor inquired whether anyone present wished to speak in this matter. An identified resident asked how that would affect him as a new resident planning to make some changes in his home; Supervisor Miscione said the increases are for commercial properties only. Also, James Lawrence suggested it would have been nice to have a “before” and an “after” list of the affected fees.

Because Local Law Introductory “F” had not been reviewed by the Town Planning Board at this time, the Town Attorney recommended the matter be tabled until after the September 2018 Planning Board meeting. The Public Hearing was closed at 6:05 P.M. Thereafter, Councilman Messa moved ***to table action on Local Law Introductory “F” of 2018; seconded by Councilman Cittadino. Unanimously carried.***

### **PUBLIC HEARING**

6:06 P.M.      Local Law Introductory “H” of 2018  
Police Commission Membership Increase

The Town Supervisor then opened the Public Hearing at 6:06 P.M., in the matter of Local Law Introductory “H” of 2018, calling for an increase in the membership of the Police

Commission. [The Town Clerk had available copies of the proposed local law, the Notice of Public Hearing, Affidavit of Posting, and Proof of Publication in The Observer Dispatch.]

Councilman Messa moved *to table action on Local Law Introductory “H” of 2018 and to defer the Public Hearing; seconded by Councilman Woodland. Unanimously carried.*

Councilman Reynolds agreed with Councilman Messa, adding that he would like to see how the increase of two (2) Commissioners would or would not mirror the existing Local Law, how the members would be chosen, and have representation from Town residents, exclusive of Town Board members. He would like to see the Statute (Section 150 of Town Law) written out so that the Town Board knows exactly what it is agreeing to. The Town Attorney read from Town Law Section 150 and said he would be happy to supply any additional information requested by the Town Board.

## **MINUTES**

### **July 11, 2018 Town Board meeting**

Councilman Reynolds introduced the following Resolution for adoption, seconded by Councilman Cittadino:

#### **(RESOLUTION NO. 363 OF 2018)**

**RESOLVED** that the New Hartford Town Board does hereby accept and approve as submitted the minutes of the Regular Town Board meeting held July 11, 2018 and does further waive the reading of same.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

This Resolution was declared unanimously carried and duly **ADOPTED**.

## **REPORTS OF TOWN OFFICIALS BY STANDING COMMITTEE**

Town Clerk Committee – Councilman Woodland

**Liquor License transfer**

Councilman Woodland offered the following Resolution for adoption; seconded by Councilman Reynolds:

**(RESOLUTION NO. 364 OF 2018)**

**RESOLVED** that the New Hartford Town Board does not have any objection to and therefore approves of the transfer of On-Premises Liquor License from UR of New Hartford LLC to NY Deep, LLC d/b/a Uno Pizzeria & Grill.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

This Resolution was declared unanimously carried and duly ADOPTED.

**Raffle Consent**

The following Resolution was introduced for adoption by Councilman Woodland and duly seconded by Councilman Cittadino:

**(RESOLUTION NO. 365 OF 2018)**

**RESOLVED** that the New Hartford Town Board does hereby grant permission to Stevens Swan Humane Society, 5664 Horatio Street, Utica, NY, an organization duly granted a Games of Chance Identification Number by the New York State Racing and Wagering Board, to sell raffle tickets at Sangertown Square Mall, New Hartford, New York, in accordance with all rules and regulations of said Racing and Wagering Board; and be it

**FURTHER RESOLVED** that the Town Clerk be, and she hereby is, authorized and directed to execute Form GC-RCF, Raffle Consent Form.

Upon roll call, the Town Board voted as follows:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye

Supervisor Miscione - Aye.

The Resolution was declare unanimously carried and duly adopted.

Zoning (Codes) and Planning Committee

**Training**

The following Resolution was introduced for adoption by Councilman Reynolds and duly seconded by Councilman Messa:

**(RESOLUTION NO. 366 OF 2018)**

**WHEREAS**, Section 77-b of the General Municipal Law allows the governing board of municipalities to authorize any officer or employee to attend a convention, conference or school conducted for the betterment of such municipality;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of New Hartford does hereby grant permission to the following Zoning Board of Appeals and Planning Board members to attend the Municipal Planning Board & Zoning Board of Appeals Continuing Education Program on October 3, 2018, sponsored by the Town of Schuyler, with the \$20.00 Registration fee for each attendee to be borne by said Town as budgeted:

- G. Brymer Humphreys
- William Morris
- John Montrose
- Lenora Murad
- Randy Bogar
- Taras Tesak
- Byron Elias

The Resolution was voted upon by roll call as follows:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**

**Upgrade lighting – Recreation Center**

Councilman Reynolds inquired about the status of upgrades to lighting at the Recreation Center. The Town Supervisor said he put together the specifications and has received Requests for Proposals. The Parks employees will perform the work and he is waiting for National Grid to perform a pre-inspection.

**Stormwater issue – Cuda, Sherwood Road**

Councilman Reynolds received confirmation from County Legislator James D’Onofrio that he has the money earmarked in the County budget to address the stormwater issue affecting the Cuda residence on Sherwood Road; Legislator D’Onofrio would like to put the money in the 2019 County budget, but needs to have the required engineering work done first. The Town Board asked the Highway Superintendent to get the engineering done so that work can begin January 1, 2019.

**Health Insurance – Town Board members**

Councilman Reynolds wished to discuss an Agenda item that had been deleted; namely, health insurance for Town Board members. He made two (2) points:

- If entertained, the benefit should be on the position (not based on the number of hours a person works)
- This matter should be placed on the ballot and up to the voters. If we aren’t doing our job, they will let us know.

Councilman Reynolds confirmed that he is not in favor of this proposal, but if done, should be the decision of the voters.

Town Supervisor Miscone noted that he had assumed the duties of the Parks Director for this year, as a result of the retirement of John C. Cunningham, and has several part-time clerical employees which he is managing, and he feels is a benefit to the Town. Health insurance/retirement is not a new benefit, the Supervisor said, pointing to the Non-Union employees’ Benefit Policy. This is above and beyond the managing role of Town Supervisor.

**Birth and Death certified copies/fee increase**

The Town Attorney read a Resolution that the Town Supervisor had requested, for a Ten Dollar (\$10) increase for each birth and death record issue from the Registrar Office. Thereafter, Councilman Reynolds offered the following Resolution for adoption, seconded by Councilman Cittadino:

**(RESOLUTION NO. 367 OF 2018)**

REGULAR TOWN BOARD MEETING

September 5, 2018

Page 9 of 15

**WHEREAS**, the fee for a certified copy (with a raised seal) of a birth or death record has not increased since 1991, when the fee increased from \$5.00 to its present fee of \$10.00; and

**WHEREAS**, the State of New York, Monroe County, Onondaga County and the City of Oswego have all increased their fees for certified copies of birth and death records to \$30.00, and the City of Oswego increased their fees for certified copies of birth and death records to \$15.00; and

**WHEREAS**, the Town of New Hartford continues to face increasing costs in providing services to its residents and balancing the budget;

**NOW, THEREFORE, BE IT RESOLVED**, that Town Supervisor Paul Miscione and members of the Town Board of the Town of New Hartford support a fee increase of \$10.00, for a certified copy of a birth or death record; and be it

**FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to Senator Joseph Griffo and Assemblyman Anthony Brindisi, requesting they prepare and introduce the appropriate legislation to the State Legislature, which will authorize the fee increase.

A roll call vote ensued:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**

**Purchase & Sale of 32 Kellogg Road**

The Town Attorney noted that the Town had published a notice in the Observer Dispatch for thirty (30) days, entertaining the sale of 32 Kellogg Road (police and court building/property). The advertisement ran from June 30, 2018, through July 29, 2018, with two (20 offers having been submitted, the highest of which was \$695,000 from Clifford's Fuel. The second offer was received from Stewart's. Both offerors expressed an interest to continue to make offers to purchase, and after an auction earlier today, the highest bid submitted was \$790,000 from Clifford's Fuel. The Town Supervisor had obtained an appraisal of the property in the amount of \$645,000. Thereafter, Councilman Woodland introduced the following Resolution for adoption; seconded by Councilman Cittadino:

**(RESOLUTION NO. 368 OF 2018)**

**WHEREAS**, the Town of New Hartford is in the process of relocating its Police Department and Courts to a new Town Office Complex; and

**WHEREAS**, the Town of New Hartford will no longer have use for the property located at 32 Kellogg Road; and

**WHEREAS**, the Town did previously obtain an appraisal of said property and advertise for bids; and

**WHEREAS**, the Town did thereafter auction said property and receive bids, it is:

**RESOLVED** that the Town of New Hartford accepts the bid of Clifford Fuel Company to purchase the property located at 32 Kellogg Road, New Hartford for the price of \$790,000.00 and upon the terms set forth in the purchase memorandum; and it is further

**RESOLVED** that the Town Attorney prepare a proposed deed and all necessary documents to complete the sale.

**THIS RESOLUTION IS SUBJECT TO A PERMISSIVE REFERENDUM.**

A roll call vote was duly held and resulted as follows:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Various Park Pavilion Roofs**

The Town Supervisor obtained three quotes for the repair of a pavilion roof in Sherrillbrook Park, labor only; pavilion located in back of park:

- \$4,900 - Zangrilli Roofing Specialist
- \$3,200 - (unable to decipher on tape recording)
- \$1,650 - SMZ Contracting

And the following quotes for pavilion roof repair (metal) at the Donovan Memorial Park, labor only:

REGULAR TOWN BOARD MEETING

September 5, 2018

Page 11 of 15

- \$13,000 - Zangrilli Roofing Specialist
- \$ 5,550 - John J. Webb
- \$ 3,200 - SMZ Contracting

And the following quotes for two new pavilions for the Sherrillbrook Park Farmers' Market, labor only:

- \$17,600 - John J. Webb
- \$36,000 - Zangrilli Roofing Specialist
- \$14,000 - James Bray Paving LLC.

**Award of Bid – Sherrillbrook Park pavilion roof repair**

Upon motion of Councilman Reynolds and seconded by Councilman Woodland, the following Resolution was offered for adoption:

**(RESOLUTION NO. 369 OF 2018)**

**RESOLVED**, that the Town Board of the Town of New Hartford does hereby accept and approve the low bid submitted by SMZ Contracting in the amount of \$1,650 (labor only) to repair a small pavilion roof in Sherrillbrook Park that has rusted through. Materials will be purchased from Jay-K Lumber Company as a piggy-back from another project for the same materials.

A roll call vote ensued:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Award of Bid – Donovan Memorial Park pavilion roof repair**

Upon motion of Councilman Messa and seconded by Councilman Cittadino , the following Resolution was offered for adoption:

**(RESOLUTION NO. 370 OF 2018)**

**RESOLVED**, that the Town Board of the Town of New Hartford does hereby accept and approve the low bid submitted by SMZ Contracting in the amount of \$3,200 (labor only)

to replace a pavilion roof (metal) in the Donovan Memorial Park. Materials will be purchased from Jay-K Lumber Company as a piggy-back from another project for the same materials.

A roll call vote ensued:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly *ADOPTED*.

**Award of Bid – Two (2) New Pavilions in Sherrillbrook Park (Farmers’ market)**

Upon motion of Councilman Reynolds and seconded by Councilman Cittadino , the following Resolution was offered for adoption:

**(RESOLUTION NO. 371 OF 2018)**

**RESOLVED**, that the Town Board of the Town of New Hartford does hereby accept and approve the low bid submitted by James Bray Paving, LLC in the amount of \$14,000 (labor only) to build two (2) pavilions for Farmers’ market. Materials will be purchased from Jay-K Lumber Company as a piggy-back from another project for the same materials.

A roll call vote ensued:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly *ADOPTED*.

**FEMA – Change Order Asbestos Remediation**

It has come to the attention of the Town Supervisor that additional asbestos was identified at one or more Oneida Street residences that are being demolished, carrying a huge expense that was not anticipated. Town Attorney Cully will contact Mr. Tom Cowin/FEMA to determine whether a re-bid or change order is required.

**Call for Special Town Board meeting**

It was consensus of the Town Board to conduct a Special Meeting on Thursday, September 13, 2018, commencing at 5:30 P.M. in Butler Memorial Hall, to address the issue of additional asbestos in some “FEMA” houses scheduled for demolition, and to review bids for construction at the site of the new Town Hall site, formerly Gander Mountain.

**Proposed Sale – portion of Ellinwood Drive near Marquee Cinema**

The Town Supervisor received appraisals for the proposed sale of a portion of Ellinwood Drive in the Orchard Plaza, one of which was from Frank Donato Real Estate Appraisal. The appraisal amount was \$47,000 for the piece of road. The Town Attorney advised that a resolution would be necessary to start the permissive referendum procedure, and to authorize the sale of a portion of Ellinwood Drive that was incorrectly included in the conveyance of Ellinwood Drive at the point where it intersects Marquee Cinema and where Marquee Cinema has exercised control for an island and parking spaces. The following Resolution was moved by Councilman Reynolds and seconded by Councilman Messa:

**(RESOLUTION NO. 372 OF 2018)**

**RESOLVED**, that the New Hartford Town Board does hereby authorize the Town Attorney to prepare the requisite Resolution that would be subject to a permissive referendum for the Town’s sale of a portion of Ellinwood Drive in the Orchard Plaza, which portion measures 60 feet by 75 feet (60’ x 75’).

A roll call vote ensued:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**McCraith proposal to acquire Town-owned land**

[NOTE: see Resolution No. 340, adopted August 15, 2018.] The Town Supervisor reported that he had received appraisals for the McCraith proposal to acquire Town-owned land for \$3,000 - \$4,000 per acre, and which lands are landlocked behind the McCraith property. The Town property is landlocked, vacant land, no use to the Town. Consensus of the Town Board was for the Town Supervisor to obtain a sale price with McCraith Beverage after which sale negotiations can be finalized.

**Emergency tree removal**

Upon presentation of the Town Supervisor, the following Resolution was introduced for adoption by Councilman Woodland; seconded by Councilman Cittadino:

**(RESOLUTION NO. 373 OF 2018)**

**RESOLVED**, that the New Hartford Town Board does hereby declare an “emergency” on Mason Road, Town of New Hartford, New York where a dead tree is located within the Town’s road right-of-way (row) and which tree limbs are in the power lines also in the Town’s row; immediate removal was necessary for the health and safety of the traveling public. The cost of tree removal was \$1,000.00, which is hereby approved.

The Resolution was subject to roll call:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Zoning (Codes) and Planning - Resignation**

The following resolution was offered by Councilman Reynolds and duly seconded by Councilman Cittadino:

**(RESOLUTION NO. 374 OF 2018)**

**RESOLVED**, that the Town Board of the Town of New Hartford does hereby accept the resignation of Eric Barcomb as Assistant Codes Enforcement Officer, effective September 14, 2018.

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**Civil Service List – Assistant Codes Enforcement Officer**

The following Resolution was offered for adoption by Councilman Cittadino and seconded by Councilman Reynolds:

**(RESOLUTION NO. 375 OF 2018)**

**RESOLVED** that Human Resource Officer Barbara Schwensfeier be, and hereby, is directly to contact the Oneida County Personnel Department for the current civil service list of persons who qualify as Assistant Codes Enforcement Officers.

The Supervisor polled the Board who voted as follows:

Councilman Messa	-	Aye
Councilman Cittadino	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

**ADJOURNMENT**

There being no further business to come before the Town Board, upon motion of Councilman Reynolds and seconded by Councilman Messa, the meeting was adjourned at 7:00 P.M.

Respectfully submitted,

Gail Wolanin Young, Town Clerk