

**ORGANIZATIONAL / REGULAR MEETING OF THE
TOWN BOARD OF THE TOWN OF NEW HARTFORD, NY, HELD
AT BUTLER MEMORIAL HALL, IN SAID TOWN ON WEDNESDAY,
JANUARY 2, 2019 AT 6:00 P.M.**

Town Supervisor Paul Miscione called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance to the American Flag. The roll was then taken with the following Town Officials and Department Heads being present during the progress of the meeting.

Richard Lenart, having been sworn in as Second Ward Councilman by Town Clerk Gail Wolanin Young prior to commencement of the meeting, joined the Town Board.

TOWN BOARD MEMBERS PRESENT:

Councilman James J. Messa
Councilman Richard M. Lenart
Councilman David M. Reynolds
Councilman Richard B. Woodland, Jr.
Supervisor Paul A. Miscione

OTHER TOWN OFFICIALS/ EMPLOYEES PRESENT:

Deputy Town Clerk Allison Adams
Deputy Town Supervisor Anthony Trevisani
Director of Finance Daniel T. Dreimiller
Director of Personnel Barbara Schwenzfeier
Highway/Sewer Superintendent Richard C. Sherman
Town Attorney Herbert J. Cully
Town Clerk Gail Wolanin Young
Town Police Chief Michael S. Inserra

A quorum was declared present for the transaction of business. The Town Supervisor acknowledged the presence of New York Mills Mayor John Bialek, Planning Board members Heather Mowat and Julius Fuks, and Observer Dispatch Reporter Ed Harris.

Competitive Bid Award – Rooftop Furnace Replacement

The following bids were received on Friday, December 21, 2018, for the project entitled “20 Ton-Rooftop Furnace Replacement” at the new municipal building located at 8635 Clinton Street, formerly known as Gander Mountain:

<u>Contractor</u>	<u>Base Bid (Option 1)</u>
H. J. Brandeles Corp.	\$30,000.00
Schmalz Mechanical Contractors	\$28,500.00

<u>Contractor</u>	<u>Base Bid (Option 2)</u>
H. J. Brandeles Corp.	\$26,500.00
Schmalz Mechanical Contractors	NO BID

Thereafter, Councilman Reynolds offered the following Resolution for adoption; seconded by Councilman Messa:

(RESOLUTION NO. 1 OF 2019)

RESOLVED, that the New Hartford Town Board does hereby accept the Option 1 low bid submitted by Schmalz Mechanical Contractors for the “20 Ton-Rooftop Furnace Replacement” for the new town hall and does hereby award said contract to Schmalz Mechanical Contractors in the amount of \$28,500.00.

Upon roll call, the Board members voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED.**

Appointment – New Hartford Public Library

Upon recommendation of the New Hartford Public Library Board of Trustees, Councilman Messa offered the following Resolution for adoption; seconded by Councilman Woodland:

(RESOLUTION NO. 2 OF 2019)

RESOLVED, that the Town Board of the Town of New Hartford does hereby appoint Lawrence Dunn as a Trustee of the New Hartford Public Library for a five-year term commencing January 2, 2019 and ending December 31, 2023.

The Board members voted upon roll call:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED.**

2019 Organizational Resolutions

The following Resolution was introduced for adoption by Councilman Woodland and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 3 OF 2019)

RESOLVED that the Town Board of the Town of New Hartford does hereby establish the normal operating hours for the Town of New Hartford offices to be 8:00 A.M. through 4:00 P.M., Mondays through Fridays during Fiscal Year 2019;

RESOLVED that Paul A. Miscione, Supervisor of the Town of New Hartford, New York, be and he hereby is authorized and directed to sign all checks for the disbursement of funds of the Town of New Hartford for the Fiscal Year 2019;

RESOLVED that the New Hartford Town Board does hereby re-adopt the “**TOWN OF NEW HARTFORD EMPLOYEES HANDBOOK**”, prepared by AMTEK, dated September 15, 1999, and thereafter amended from time to time. Also adopted herewith is the Non-union Benefits and Compensation document;

RESOLVED that the New Hartford Town Board does hereby establish the mileage rate at forty-six cents (\$.46) for all Town Officials and employees while performing regular and continuous business transactions in and for the Town of New Hartford during the Fiscal Year 2019; Effective January 11, 2017, Officials and employees shall be paid for travel as provided in the Internal Revenue Service (IRS) rules and regulations; namely, from the town office to the destination and return to the town office;

RESOLVED that the Town Board of the Town of New Hartford does hereby designate as Official Depositories in which all funds of the Town of New Hartford shall be deposited in 2019 the following institutions:

- M & T Bank
- Chase Bank
- BNY Mellon
- NBT Bank, N.A.
- Adirondack Bank
- Wilmington

and that the Town Supervisor or Deputy Town Supervisor of said Town be and hereby is authorized and directed to secure a Pledge of Security covering the maximum amount of money the Town would have on deposit at any one time during the Fiscal Year 2019 from each of the Official Depositories designated. A written security agreement and custodial agreement (which can be combined into one document) must be obtained. The

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Town, however, will try to have delivery of the collateral to an unrelated third party. If this cannot be effected, then all pertinent legal and financial risks will be evaluated;

RESOLVED that the Town Board of the Town of New Hartford does hereby authorize the Town Supervisor or Deputy Town Supervisor of the said Town to deposit funds not needed for immediate expenditures in the form of interest-bearing Certificates of Deposit, Repurchase Agreements, Treasury Bills and Money Market Certificates with the Official Depositories listed in the official Investment Policy of the Town, which policy is presented herein as a separate Resolution;

RESOLVED that the New Hartford Town Board does hereby appoint Anthony J. Trevisani as Marriage Officer in and for the Town of New Hartford for a one-year term commencing January 1, 2019, and ending December 31, 2019, with no remuneration;

RESOLVED that the Town Board of the Town of New Hartford does hereby appoint the President of the New Hartford Historical Society as the Town's Historian for Fiscal Year 2019 at a contractual sum of \$3,700.00 payable to the Historical Society;

RESOLVED that the New Hartford Town Board does hereby confirm the Supervisor's appointment of Anthony J. Trevisani as Deputy Town Supervisor, to serve at the pleasure of the Town Supervisor, with a corresponding stipend of One Thousand Dollars (\$1,000) annually;

RESOLVED that Anthony J. Trevisani, Deputy Town Supervisor of the said Town be, and he hereby is authorized and directed to sign all checks for disbursements of funds of said Town for Fiscal Year 2019, in the absence of the Town Supervisor;

RESOLVED that the New Hartford Town Board does hereby authorize the Town Supervisor or Finance Officer/Account Clerk to pay bills/expenses to National Grid, to the Mohawk Valley Water Authority, to all telephone carriers, to the Town's designated vendors for all insurance premiums, to Ford Credit, to Verizon On-line, to Time Warner Cable and to the United States Postal Service (electronic replenishing of postage meter) without prior final audit by the Town Board and does further authorize the Town Supervisor or Personnel Technician to pay bills/expenses to the New York State and Local Retirement Systems (Employees' Retirement System and Police and Fire Retirement System) for employer contributions without prior final audit by the Town Board;

RESOLVED that the New Hartford Town Board does hereby re-adopt the Purchasing Policies and Procedural Manual, originally adopted on January 1, 1992 and revised on December 5, 2018.

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RESOLVED that the New Hartford Town Board does hereby re-adopt the Official Investment Policy for the Town of New Hartford originally adopted on March 3, 1993, last amended on July 13, 2013, and in accordance with Chapter 708 of the Laws of 1992;

RESOLVED that the Town Board of the Town of New Hartford does hereby designate The Observer Dispatch as the Town's official newspaper for Fiscal Year 2019.

RESOLVED that the Rules of Procedure which were initially adopted April 21, 1965, and amendments thereto, are hereby affirmed and re-adopted by the New Hartford Town Board for Fiscal Year 2019 as set forth in the attached Schedule "A" that is made a part of this Resolution;

SCHEDULE "A"
RULES OF PROCEDURE

I. REGULAR MEETINGS:

Regular meetings of the New Hartford Town Board shall be held in the Town of New Hartford Municipal Building, 8635 Clinton Street, New Hartford, New York, on the following Wednesdays commencing at 6:00 P.M. for the Fiscal Year 2019, unless otherwise changed and publicized:

January 2, January 16
February 6
March 6, March 20
April 10, April 24
May 8
June 5
July 17
August 14
September 4, September 18
*October 2, **October 16
***November 6, November 20
December 4, December 18

*(Tentative Budget to Town Board)
**October .. (preliminary budget to be adopted)
***November .. (annual budget adoption deadline)

II. SPECIAL MEETINGS:

The Supervisor may, and upon written request of two (2) members of the Board, call a special meeting of the Town Board at any time by giving at least three (3) days' notice in writing (email) to the Town Clerk and other members of the Board of the time when and the place where the meeting is to be held.

III. QUORUM:

A majority of the Board shall constitute a quorum for the transaction of business, but a lesser number may adjourn.

IV. VOTING UPON QUESTIONS:

Every act, motion or resolution shall require for its adoption the affirmative vote of a majority of all members of the Town Board, except in such instances in which a large number of affirmative votes shall be required by law. The vote upon every question shall be taken by ayes and nays, and the names of the members present and their votes shall be entered in the minutes.

V. STANDING COMMITTEES:

The Supervisor shall appoint the following Standing Committees:

- Assessor
- Human Resource
- Public Safety and Courts
- Public Works and Sewer
- Senior Citizens
- Town Clerk
- Village/Town/School Liaison
- Zoning (Codes) and Planning
- Library

Such Committees shall consist of members of the Board and shall assist the Town Board in the performance of its duties with reference to such matters as may from time to time be referred to such Committees.

VI. SPECIAL COMMITTEES:

The Town Board may, from time to time, appoint such Special Committees as may be deemed desirable to assist the Board in performance of its duties. Such Committees may include Town Officers other than Board members in their membership in an advisory capacity only.

- Each group is to consist of at least one (1) Town Board member and one (1) Department Head, which act in an ADVISORY CAPACITY only, unless prohibited by law
- Each group is to have at least
 - A written list of objectives
 - A Chairperson who is to be recommended by the group's members and submitted to the Town Board for approval. Duties of Chairperson shall include:
 1. Chair open meetings
 2. Act as the official spokesperson for said group
 - Vice-Chairperson is to be appointed directly by the group members. Duties of Vice-Chairperson shall include:

Assume the duties of the Chairperson in his/her absence

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- Maximum number of members to be determined by the Department Head. Unexcused absence from four (4) consecutive meetings is cause for removal of member(s) by the Chairperson
- If possible, each group shall consist of one member from each of the four (4) Wards in the Town. Selection of Members:
 1. Participation shall be based on written request to the Department Head for consideration.
 2. Appointed by the Town Board
 3. If there are more volunteers than openings, membership shall be determined by the Department Head who shall consider:
 - i. Resume or list of qualifications
 - ii. Personal interview
- Term limits not to exceed two (2) four-year terms, which shall be staggered
- Remuneration to members shall require Town Board budget approval
- Department Heads shall maintain a list of all appointments and terms which shall be reviewed annually with the Town Board and filed with the Town Clerk's Office
- This policy EXCLUDES:
 - Zoning Board of Appeals
 - Planning Board
 - Board of Assessment Review
 - Police Commission.
 - Library Board of Trustees

All member terms of the above boards/committees/commissions shall be posted on the Town's website so that the public is aware of when terms end and that any individual desiring to serve on a board, committee, commission must submit their letter of interest/resume to the Town Supervisor's Office at least six (6) months in advance of the term expiration.

VII. ORDER OF BUSINESS:

The business of all regular meetings of the Town Board shall be transacted in the following order:

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- Reading of minutes of previous meeting, unless waived by a majority of the members of the Board present
- Public Hearings (6:00 P.M.)
- Consideration of Public Presentations
- Reports of Town Officials presented by the Chairperson of the respective Standing Committee
- Reports of Standing Committees
- Reports of Special Committees
- Consideration of matters submitted by Town Board members
- Consideration of matters submitted by Town Supervisor in the following order:
 - Financial and other routine reports
 - Miscellaneous communications
 - Unfinished business
 - New business.

VIII. LEGISLATIVE MATTERS:

All resolutions, ordinances and local laws, other than routine resolutions approving payment of bills, minutes and like matters, shall be in writing and filed with the Town Clerk and made available to Board members not later than the Saturday prior to the meeting at which they are to be introduced unless this provision be waived as to any such resolution, ordinance or local law by a majority of the members of the Board present at such meeting.

Resolutions, ordinances and local laws shall be introduced in the regular order of business and shall be read aloud by the Town Clerk before being acted upon by the Board.

IX. ABSENCE OF SUPERVISOR:

In the absence of the Supervisor, the Deputy Supervisor shall call the Town Board to order and shall be Chairman of the meeting; and, in the absence of the Supervisor and the Deputy Supervisor, then the Town Clerk shall call the Town Board to order and if a quorum be present, the Town Board shall elect one of its members as Chairman of the meeting.

X. MEMBERS MAY NOT ABSENT THEMSELVES:

No member of the Town Board may absent himself from a meeting of the Town Board for more than ten (10) minutes at a time unless for good cause he is excused by the Supervisor.

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XI. REFUSAL TO VOTE:

Each member of the Board shall vote upon each question presented unless for good cause he is excused therefrom by the unanimous consent of all members of the Board present. Any member refusing to vote other than by consent of the Board shall be subject to a motion of censure.

XII. PARLIAMENTARY RULES:

Except as otherwise provided herein, all parliamentary questions shall be decided in accordance with the latest edition of Roberts' Rules of Order, revised, for deliberative assemblies.

XIII. SUSPENSION OF RULES:

Any rule of the Town Board may at any time be temporarily suspended for special reasons by a majority vote of all of the members of the Town Board present at a meeting thereof. No permanent alteration may be made except by resolution in writing duly filed with the Town Clerk prior to the meeting at which such amendment is introduced.

The Town Board voted upon roll call, resulting as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolutions were unanimously carried and duly **ADOPTED**.

Training – NYS Association of Towns Conference

The following Resolution was then introduced for adoption by Councilman Woodland and duly seconded by Councilman Reynolds:

(RESOLUTION NO. 4 OF 2019)

WHEREAS, Section 77-b of the General Municipal Law allows the governing board of municipalities to authorize any officer or employee to attend a convention, conference or school conducted for the betterment of such municipality;

THEREFORE, BE IT RESOLVED that the New Hartford Town Board does hereby authorize the following Town Officials to attend the February 2019 New York State Association of Towns educational seminar in New York City, New York with expenses to be borne by said Town as budgeted:

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- Supervisor Paul Miscione
- Councilman Richard B. Woodland, Jr.
- Director of Personnel Barbara Schwenzfeier
- Town Justice Kevin Copeland
- Councilman Richard Lenart

and be it

FURTHER RESOLVED, that upon return from said educational seminar, each Town Official shall substantiate their expenditures with supporting documents/receipts and deliver to the Town Bookkeeper.

The Town Board then voted upon roll call:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Supervisor declared the Resolution unanimously carried and duly **ADOPTED**.

Appointment – Planning Board Chairman

The following Resolution was introduced by Councilman Woodland and duly seconded by Councilman Lenart:

(RESOLUTION NO. 5 OF 2019)

RESOLVED that the New Hartford Town Board does hereby appoint Heather Mowat as Chairman of the Planning Board for a one (1) year term commencing January 1, 2019 and ending December 31, 2019.

The Town Supervisor polled the Town Board members who voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	(did not vote; await time to notify and discuss with former Planning Board Chairman Elis DeLia)
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared carried and duly **ADOPTED**.

Appointment – Planning Board Member

The term of Julius V. Fuks, Jr., expired December 31, 2017 and had been posted on the Town’s website. Councilman Reynolds then introduced the following Resolution for adoption; seconded by Councilman Messa:

(RESOLUTION NO. 6 OF 2019)

RESOLVED, that the New Hartford Town Board does hereby re-appoint Julius Fuks, Jr., as a member of the Town of New Hartford Planning Board commencing January 16, 2019 and ending December 31, 2025 (hold-over appointee).

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Supervisor declared the Resolution unanimously carried and duly **ADOPTED**.

Appointment – Zoning Board of Appeals Chairman

Councilman Messa offered the following Resolution for adoption, seconded by Councilman Lenart:

(RESOLUTION NO. 7 OF 2019)

RESOLVED that the New Hartford Town Board does here re-appoint Randy Bogar as Chairman of the Zoning Board of Appeals for a one (1) year term commencing January 1, 2019 and ending December 31, 2019.

The Town Supervisor polled the Town Board members who voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

Appointment – Police Commissioner

Councilman Reynolds introduced the following Resolution for adoption; seconded by Councilman Messa:

(RESOLUTION NO. 8 OF 2019)

RESOLVED that the Town Board of the Town of New Hartford does hereby re-appoint S. Charles Sadallah as a Police Commissioner for a five-year term, commencing January 3, 2019 and ending December 31, 2023.

A roll call vote was duly held as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

Appointment – Police Commission Chairman

Councilman Reynolds introduced the following Resolution for adoption; seconded by Councilman Messa:

(RESOLUTION NO. 9 OF 2019)

RESOLVED, that in accordance with the Town Code, Chapter 24, Police Commission, Section 24-3, Paragraph E. the Town Board does hereby re-appoint Patrick Cardinale as Chairman of the Town Police Commission for a one-year term beginning January 1, 2019, and ending December 31, 2019.

A roll call vote was duly held as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

Appointments – 2019 Town Board Standing Committees

Supervisor Miscione had submitted his list of Standing Committees for fiscal year 2019:

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<u>Committee</u>	<u>Chairperson</u>	<u>Co-Chairperson</u>
Assessor	Messa	Lendart
Human Resource	Miscione	Woodland
Library	Woodland	Reynolds
Parks and Recreation	Woodland	Messa
Public Safety and Courts	Miscione	Reynolds
Public Works and Sewer	Miscione	Messa
School/Village/Town Liaison	Reynolds	Lendart
Senior Citizens	Lendart	Reynolds
Town Clerk	Woodland	Lenart
Zoning (Codes) and Planning	Messa	Woodland

Board of Ethics

Councilman Lenart introduced the following Resolution, which was seconded by Councilman Woodland:

(RESOLUTION NO. 10 OF 2019)

RESOLVED, that the Town Board does hereby confirm that Ralph B. Humphreys, David Corr and Councilman Woodland were appointed to the Board of Ethics by Resolution No. 11 adopted January 8, 2014, and to serve at the Pleasure of the Town Board.

The Supervisor polled the Board members who voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

Appointment –Director of Finance

The Town Supervisor stated that the part-time Director of Finance appointment is that of the Town Supervisor and he announced that he was appointing Daniel Dreimiller to that position effective January 1, 2019. By Resolution No. 14 of 2019, the Town Board confirmed the Supervisor’s appointment of Mr. Dreimiller.

Appointment – Advisory Committee on Senior Citizen Services

The Town Board deferred action on the Senior Citizen Services committee due to pending changes that are forthcoming.

Appointments - New Hartford Public Library Board of Trustees

Councilman Reynolds moved the adoption of the following Resolution, that was duly seconded by Councilman Messa:

(RESOLUTION NO. 12 OF 2019)

RESOLVED that the New Hartford Town Board does here re-appoint Heather Mowat as President of the Library Board of Trustees for a one (1) year term commencing January 1, 2019 and ending December 31, 2019.

The Town Supervisor polled the Town Board members who voted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolution was declared unanimously carried and duly **ADOPTED**.

Training School – Town Clerk-Registrar, Tax Collection, Records Management

Upon request of the Town Clerk, the following Resolution was introduced for adoption by Councilman Reynolds and duly seconded by Councilman Lenart:

(RESOLUTION NO. 13 OF 2019)

WHEREAS, Section 77-b of the General Municipal Law allows the governing board of municipalities to authorize any officer or employee to attend a convention, conference or school conducted for the betterment of such municipality;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of New Hartford does hereby grant permission to Town Clerk Gail Wolanin Young to attend the 37th Annual New York State Town Clerks Association Conference from May 5 through May 8, 2019, in Syracuse, New York, with expenses to be borne by said Town as budgeted; and be it

FURTHER RESOLVED that the Town Clerk be, and she hereby is, authorized to attend the business/educational meetings of the Oneida County Association of Town Clerks and State-sponsored Workshops on Records Management and Vitals Statistics during fiscal year 2019, with incidental expenses to be borne by said Town as budgeted.

The Resolution was voted upon by roll call as follows:

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Councilman Messa - Aye
 Councilman Lenart - Aye
 Councilman Reynolds - Aye
 Councilman Woodland - Aye
 Supervisor Miscione - Aye.

The Resolution was declared unanimously carried and duly **ADOPTED**.

2019 Salary Schedule

The Personnel Technician had provided the list of salaries coincide with the 2019 approved budget; therefore, Councilman Reynolds offered the following Resolution for adoption, seconded by Councilman Woodland:

(RESOLUTION NO. 14 OF 2019)

WHEREAS, Town Law, Section 27, provides that the Town Board of each town shall fix, from time to time, the salaries of all officers, officials and employees of said town, whether elected or appointed, and determine when the same shall be payable.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of New Hartford does hereby approve and establish the following **Schedule of 2019 Salaries** for the employees and officials of the Town of New Hartford, payable in the manner designated:

<u>Title and Name</u>	<u>2019 Base</u>	<u>2019 Salary</u>	<u>Manner of Payment</u>
Councilman James Messa		\$ 6,540	bi-weekly
Councilman Richard Lenart		\$ 6,540	bi-weekly
Councilman David M. Reynolds		\$ 6,540	bi-weekly
Councilman Richard B. Woodland, Jr.		\$ 6,540	bi-weekly
Town Justice Kevin Copeland		\$21,559	bi-weekly
Senior Justice William Virkler		\$ 3,000	bi-weekly
Town Justice William M. Virkler		\$21,559	bi-weekly
Clerk to Court Justice Gertrude Pick	\$17.01/hr		bi-weekly
Court Attendant Raymond Hamo	\$34.01/hr		bi-weekly
Court Attendant Jerome Murray	\$34.01/hr.		bi-weekly
Court Attendant John Abounader	\$34.01/hr.		bi-weekly
Clerk to Court Justice Dorothy Spina	\$17.83/hr		bi-weekly
Supervisor Paul Miscione		\$25,000	bi-weekly
Deputy Town Supervisor Anthony Trevisani		\$ 1,000	bi-weekly
Clerk PT Viktoriya Runkevich	\$15.27/hr.		bi-weekly
Clerk PT Tatiyana Kovalevich	\$15.27/hr.		bi-weekly
Finance Director Daniel Dreimiller		\$44,181	bi-weekly
Bookkeeper Lisa Smigle	\$21.28/hr		bi-weekly
Assessor Darlene Abbatecola	\$30.89/hr		bi-weekly
Real Property TSA Teresa Webb	\$16.94/hr		bi-weekly

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Assessor Temporary Clerk Margaret Jones	\$11.67/hr		bi-weekly
BAR Wilmar Sifre		\$ 400	annually
BAR Chairman Duane C. Farr		\$ 500	annually
BAR Member James P. Varieur		\$ 400	annually
BAR Member Byron W. Elias		\$ 400	annually
BAR Member Jonathan Purdy		\$ 400	annually
Town Clerk/Receiver Gail Wolanin Young		\$53,751	bi-weekly
Deputy Town Clerk I Melody K. Fancett	\$17.63/hr		bi-weekly
Deputy Town Clerk II Allison K. Adams	\$13.66/hr		bi-weekly
Clerk Part-time vacant	\$10.00/hr		bi-weekly
Personnel Technician II Barbara Schwenzfeier	\$39.02/hr		bi-weekly
Town Attorney Herbert J. Cully		\$63,286	bi-weekly
Cleaner Part-time Bernard Green	\$12.04/hr		bi-weekly
*Police Chief Michael Inserra	\$56.21/hr		All Police bi-weekly
*Police Lieutenant Ronald Fontaine	\$48.98/hr		
*Police Officer Andrew Allen	\$37.21/hr		
*Police Officer Peter Allen	\$35.60/hr		
*Police Officer Annemarie Brelinsky	\$35.60/hr		
*Police Officer Jeffrey Emerson	\$35.41/hr		
*Police Officer W. Jason Freiberger	\$35.79/hr		
*Police Officer Justin Gehringer	\$35.50/hr		
*Police Officer Daniel G. Herman	\$35.65/hr		
*Police Officer James Hyatt II	\$35.17/hr		
*Police Officer Eric Cappelli	\$26.87/hr		
*Police Officer Andrew Miller	\$36.08/hr		
*Police Officer Mark Moskal	\$30.02/hr		
*Police Officer Patrick Sacco	\$34.40/hr		
*Police Officer Jordan Spinella	\$36.13/hr		
*Police Officer Shane Yoxall	\$36.44/hr		
*Police Officer Part-time Scott Adsit	\$34.01/hr		
*Police Officer Part-time Michael Slade	\$34.01/hr		
*Police Officer Part-time Paul Colburn	\$34.01/hr		
*Police Officer Part-time Phillip Brockway	\$34.01/hr		
*Police Officer Part-time Gaetano LaGatta	\$34.01/hr		
*Police Officer Part-time Jason Livingston	\$34.01/hr		
*Police Officer Part-time Robert Philo	\$34.01/hr		
*Police Officer Part-time Brad Pietryka	\$34.01/hr		
*Police Officer Part-time Michael Reilly	\$34.01/hr		
*Police Officer Part-time Anthony Salerno	\$34.01/hr		
*Police Officer Part-time Richard Wehrle	\$34.01/hr		
*Police Officer Part-time Joseph Zwijacz	\$34.01/hr		
*Police Sergeant Peter Colburn	\$42.91/hr		
*Police Sergeant Thomas Hulser	\$41.33/hr		
*Police Sergeant Michael Kowalski	\$42.00/hr		
*Police Sergeant Matthew Sica III	\$41.09/hr		
School Crossing Guard David Burnham	\$10.67/hr		bi-weekly
School Crossing Guard Deborah Green	\$10.67/hr		bi-weekly
School Crossing Guard MaryAnn Jordan	\$10.67/hr		bi-weekly
School Crossing Guard Susan Jordan	\$10.67/hr		bi-weekly
School Crossing Guard Jacqueline Mosakowski	\$10.67/hr		bi-weekly
School Crossing Guard Peter Rabicz	\$10.67/hr		bi-weekly

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School Crossing Guard M. Doreen Reynolds	\$10.67/hr		bi-weekly
School Crossing Guard Part-time Tina Ryan	\$10.67/hr		bi-weekly
**Senior Account Clerk Typist Michele Moran	\$22.61/hr		bi-weekly
**Senior Office Specialist I - vacant	\$ /hr		bi-weekly
**Senior Typist Susan M. Donnenwirth	\$18.10/hr.		bi-weekly
Animal Control Officer Nicholas J. Morosco	\$23.96/hr		bi-weekly
ACO Part-time Jeffery Madden	\$15.59/hr		bi-weekly
Administrative Assistant Hyesun Lee	\$16.81/hr		bi-weekly
Highway Superintendent Richard Sherman		\$47,720	bi-weekly
Clerk Part-time Bernard Green	\$9.53/hr		bi-weekly
Clerk Part-time Deborah Green	\$9.53/hr		bi-weekly
Food Service Helper Part-time Marlene Little	\$9.25/hr		bi-weekly
Food Service Helper Carolyn Burney	\$11.04/hr		bi-weekly
Food Service Helper Ruth Babowicz	\$9.25/hr		bi-weekly
Meal Site Manager PT Marjorie Anweiller	\$14.33/hr		bi-weekly
Senior Citizen Center Coordinator M. Eileen Spellman	\$23.61/hr		bi-weekly
Youth Employment Director Melody Fancett		\$3,500	bi-weekly
Director of Recreation Center			
John C. Cunningham	\$14.00/hr		bi-weekly
Laborer Sheldon Gordon	\$14.41/hr		bi-weekly
Working Supervisor Michael K. Natale	\$20.50/hr		bi-weekly
Working Supervisor John Randall	\$20.50/hr		bi-weekly
Recreation Maintenance Worker			
James Miller	\$17.37/hr		bi-weekly
Working Supervisor James R. Campbell	\$22.09/hr		bi-weekly
Registrar of Vital Statistics Gail Wolanin Young		\$14,057	bi-weekly
Deputy Registrar of Vital Statistics			
Rebecca Empey	\$16.27/hr		bi-weekly
Assistant Codes Enforcement Officer			
Larry Gell	\$23.08/hr		bi-weekly
Codes Enforcement Officer Joseph A. Booth	\$50.12/hr		bi-weekly
Codes Enforcement Officer Part-time			
Carmen Luppino		\$30,000	bi-weekly
Office Specialist I Part-time Dolores B. Shaw	\$12.74/hr		bi-weekly
Zoning Board of Appeals Chairman			
Randy Bogar		\$ 2,500	semi-annual
ZBA Member Frederick Kiehm		\$ 1,250	semi-annual
ZBA Member John Montrose		\$ 1,250	semi-annual
ZBA Member Lenora Murad		\$ 1,250	semi-annual
ZBA Member Byron W. Elias		\$ 1,250	semi-annual
ZBA Member Teras Tesak		\$ 1,250	semi-annual
ZBA Member Karen Stanislaus		\$ 1,250	semi-annual
ZBA Secretary Dolores B. Shaw	\$12.74/hr		bi-weekly
Planning Board Chairman Heather Mowat		\$ 2,500	semi-annual
Planning Board Member William C. Morris II		\$ 1,250	semi-annual
Planning Board Member G. Brymer Humphreys		\$ 1,250	semi-annual
Planning Board Member Elisabetta DeGironimo		\$ 1,250	semi-annual
Planning Board Member Julius V. Fuks, Jr.		\$ 1,250	semi-annual
Planning Board Member		\$ 1,250	semi-annual
Planning Board Member Elis Delia		\$ 1,250	semi-annual

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Planning Board Secretary Dolores B. Shaw	\$12.74/hr	bi-weekly
Automotive Mechanic William Bell	\$25.14/hr	bi-weekly
Automotive Mechanic Lynne Brodock	\$25.08/hr	bi-weekly
Automotive Mechanic Benjamin Owens	\$25.08/hr	bi-weekly
Heavy Equipment Operators:		
Gerald Webb	\$26.42/hr	bi-weekly
Corey Halpin	\$26.60/hr	bi-weekly
William Marshall	\$28.13/hr	bi-weekly
Kevin W. Martin	\$27.04/hr	bi-weekly
Christopher R. Moran	\$26.60/hr	bi-weekly
Thomas Panzone	\$26.24/hr	bi-weekly
Michael Roberts	\$26.96/hr	bi-weekly
Michael Smoulcey	\$26.60/hr	bi-weekly
Jeff Mundrick	\$26.30/hr	bi-weekly
Laborer		
Jeffrey Kolek	\$11.85/hr	bi-weekly
Thomas Farley	\$15.14/hr	bi-weekly
Candy Currier	\$16.54/hr	bi-weekly
Matthew Brown	\$15.14/hr	bi-weekly
Motor Equipment Operator		
Jeremy Waterman	\$19.52/hr	bi-weekly
Christopher Budlong	\$22.83/hr	bi-weekly
Bryon Rich	\$22.83/hr	bi-weekly
Joseph G. Fletcher	\$25.34/hr	bi-weekly
Keith Gehringer	\$22.89/hr	bi-weekly
Ferdinand Callahan	\$19.10/hr	bi-weekly
Brian McCormick	\$19.10/hr	bi-weekly
Brian Smith	\$26.12/hr	bi-weekly
Sewer Superintendent Richard Sherman		\$23,280 bi-weekly.

The Town Board members voted upon roll call that resulted as follows:

Councilman Messa	-	Aye
Councilman Lenart	-	Aye
Councilman Reynolds	-	Aye
Councilman Woodland	-	Aye
Supervisor Miscione	-	Aye

The Resolution was declared unanimously carried and duly **ADOPTED**.

Town Supervisor's proposed projects for 2019:

Town Supervisor Miscione proposed the following projects for 2019:

GYMO architectural firms will do a pro bono Preliminary architectural re-design of the New Hartford Rec Center. Once received, Miscione will be able to apply for grants in 2019 and 2020

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Miscione will start the ice maker and chiller upgrade for the Rec Center by May 1st

The Town of New Hartford Municipal Building will be complete and fully functional by May 1, 2019.

The parks grant program will be complete and finished for the new season in May of 2019.

LED streetlight in project will start June 1, 2019

Miscione will also apply for grant to upgrade the Town Highway Garage to LED lighting

The Recreation Center LED lighting upgrade-project will be complete by February 15, 2019

We will apply for the DEC grant for the new electric codes vehicle by Jan 31, 2019

Miscione will work with the Park's Commission to continue adding new park programs for residents

Installation of Electric charge stations will start May 15 at the new Town Municipal Building from the DEC grant that was awarded us

We will be finishing up the deal that we are currently working on with the Homeland Towers that will generate additional revenue for our park system

We will keep working on the process to becoming a CSC certified community

We will be working on changing our zoning to streamline the process for solar power in our community and also will be trying to work to be able to put a solar farm at our Sherrillbrook location to generate revenue for our park system.

We will be applying for multiple stormwater grants

We will finish up on upgrading all our IT infrastructure by June 2019

Town will complete NYSERDA designation as a clean energy community

Town will be upgrading 3 new police cars one of which we will be looking into being an electric vehicle

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We will be upgrading our animal control vehicle by May 2019

Will be working with special metals group on middle settlement Road to work on a private and public partnership for the contamination cleanup and designate a stormwater area that will help mud creek watershed.

We will start our farmers markets at our new farmers market area in the spring at Sherrillbrook Park

We will have fireworks for July 4th

We will complete the Grange Hill detention ponds.

We will be upgrading all traffic lights to LED by August 2019

Supervisor Miscione sees this year to be another success and wishes to thank all the residents, staff, press, and public officials that have worked with us this past year to make the success possible for our town and hopes to keep the positivity ongoing.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made and seconded, the meeting adjourned at 6:48 P.M.